



## Gateway Hemophilia Association Board Meeting-Minutes June 16, 2020

**PRESENT:** Chris Schneider, Lori Moore, Benjamin Moramarco, Stephanie Bauman, Maria Hanse, Kristina Klein, Mike Miller, Kari Moellenhoff, Judy Bagato, and Brian Rodgers. **ABSENT:** Nikole Schroeder  
*\*Meeting was conducted via Zoom due to COVID-19*

**MEETING CALLED TO ORDER** by Chris Schneider at 7:30 pm

**FEW Current Guidelines:** As of today the hotel is at 25% capacity, as of June 29 they should be at 50% capacity. The 6,000 square foot ballroom at 25% capacity can have 112 people, at 50% capacity can have 224 attendees.

Food: Friday night reception: no passed appetizers allowed. Nothing may be preset, boxed food or grab and go, or plated dinner are options. Saturday breakfast is a grab and go, lunch will be boxed, dinner will be plated. Sunday breakfast will be a grab and go outside for the walk. Snacks are prepackaged grab and go. Restaurant is not open.

Program Set up: Friday Night: the great room will be set up as classroom or theatre style for Bombardier Blood. Hotel has provided diagrams for social distance room set up.

Pool is opened 6/15 at 25% capacity, must have a reservation. There is a 2 hour max time limit per reservation. Today the maximum pool attendance is 35, but should be 75 maximum for FEW, which is at 50% capacity.

PPE: The hotel is not requiring guests to wear masks at this time. Hotel employees are required at this time. Hilton has also moved to digital keys that can be used for guests via the Hilton App. We will suggest that everyone bring a mask and we will provide masks. We can pre-screen attendees, we have three touchless thermometers. We will have our attendees sign waivers. We must keep communicating the current guidelines that are in place, maintain at least 6 feet between employees, yourself and attendees at all times. If we need to deny someone entry due to illness the hotel can streamline one session at a time through a channel on the TV in the hotel room.

The capacity limits for **Large Venues** are adjusted as follows: June 22, 2020: 50% of permitted capacity  
**July 6, 2020: 75% of permitted capacity** July 20, 2020: 100% of permitted capacity  
These revised capacity limits shall be effective PROVIDED the number of new regional hospital admissions does not exceed 40 per day for three of four consecutive days, or a seven-day moving average of 35 new COVID-related admissions.

**2020 Update:** 21 families have registered. 8 exhibitors confirmed, another 6 can attend virtually if there are options. There are 5 industry partners I have not heard back from. I expect 11 attendees from the 8 exhibitors. Possibly another 4 speakers. Guessing, we will be under 100 attendees.

**Financial Aspect:** The income is expected to be down for FEW as well as other programs. Ben, the board treasurer stated that we have reserves if needed for times like these.

**OPEN BUSINESS** Board unanimously voted to proceed with the FEW meeting with cautious and following CDC and local guidelines. Industry representative Judy stated she felt that the meeting should be held virtually. The board will reconnect about procedures on July 2 at 5:30 p.m.

**ADJOURN** Motion by Kristina Klein and Stephanie Bauman 2<sup>nd</sup>